

Law Enforcement Merit System Council

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April 30, 2024

Colonel Jeffrey Glover, Director
Arizona Department of Public Safety
P.O. Box 6638
Phoenix, AZ 85005-6638

Colonel Glover:

The Arizona Law Enforcement Merit System Council (LEMSC) conducted an in-person business meeting on Tuesday, April 30, 2024, and made the following decisions:

1. The LEMSC will schedule the next meeting after conferring with Vice-Chair Mingus to ensure a quorum. If a quorum cannot be attained for May 28, 2024, the meeting will be rescheduled.
2. The LEMSC approved the Department's request to modify the classification of Administrative Assistant (Class code #5400). The changes clarify the minimum qualifications for applicants and removes the requirement for experience using database software.
3. The LEMSC approved the Department's request to modify the classification of Roadside Motorist Assistant (Class #3205). This modification removes the required one year of automotive service, repair, and maintenance experience and replaces it with a high school diploma or equivalent. The modification also increases compensation for the classification.
4. The LEMSC reviewed the grievance of Ms. Nichole Ramirez, MSC# 2024-01-G. After extensive testimony, the board unanimously ruled in agreement with the Department and held that she had not been tasked to work out of her classification. The board is recommending the Department credit Ms. Ramirez with seven months of time in grade as an Administrative Assistant toward completion of her probationary period.
5. A call to the public was made, no response.


Warren Simpson, Major
LEMSC Business Manager

Cc: Lt. Col. Ken Hunter
Lt. Col. Jenna Mitchell
Lt. Col. Timothy Chung
Lt. Col. Deston Coleman, Jr
Lt. Col. Daven Byrd
Superintendent William Long
Major Jesse Galvez, Jr.
Major John Paul Cartier, Human Resources Manager
Philip Brailsford, General Counsel